

Teen Library Corps

Give back a little "TLC" to your Library and your community. Volunteer with the Teen Library Corps at Sandusky Library and make a difference! Help out at programs and events, give suggestions for teen services, meet new people, and earn community service hours for school. If you are between the ages of 13-18 and love to have fun while helping your community, join TLC today!

Why Should I Join TLC?

- ◆ Gain "real life" work experience.
- ◆ Give back to your community.
- ◆ Build leadership skills.
- ◆ Become a team member.
- ◆ Earn community service hours for school and scholarships, plus it looks good on college applications.
- ◆ Meet new people.
- ◆ Get a free t-shirt provided by the Sandusky Club of Black Business and Professional Women.
- ◆ Have fun!

What Do I Do?

You pick the volunteer position(s) best for you:

- ◆ Program Assistant- help out with Library programs and events for children and teens.
- ◆ Library Concierge - help patrons find their way around the Library or to services they need.
- ◆ All-Star Readers Tutor - help children in 1st, 2nd, and 3rd grades practice and improve their reading.
- ◆ Special Project Assistant - help with various projects such as mailing and giveaway assembly.

How Do I Join?

- ◆ Complete the application on the other side of this pamphlet or go online and complete it on the Library's website at www.sandusky.lib.oh.us.
- ◆ Decide which position(s) work best for you.
- ◆ Training will be provided.
- ◆ We will call you to get you started.

Sandusky Library

tlc

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For more information about TLC call 419-625-3834 or go to www.sandusky.lib.oh.us and click on the Support Us link and then Volunteer.

Give back a little TLC to your library and community!

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Teen Library Corps



Volunteer Program for Teens Ages 13-18

Sandusky Library
114 West Adams Street | Sandusky, OH 44870
419-625-3834 | www.sandusky.lib.oh.us

**Sandusky Library Teen Library Corps
Volunteer Application (Ages 13-18)**

Name: _____ Age: _____

Parent/Guardian Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Library Card No: _____

List any other volunteer experience: _____

Please indicate the volunteer position(s) that interest you:

- Program Assistant
- All-Star Readers Tutor
- Library Concierge
- Special Project Assistant

Days and times you are available for volunteering: _____

Are there any scheduling conflicts that you are aware of? Please include vacations, sport camps, etc. _____

Name and phone number of an adult not related to you (coach, teacher, employer, etc.) that would be able to provide a reference for you: _____

A Teen Library Corps volunteer must be currently enrolled in an accredited middle or high school or be currently registered with their school district's Home Education Program. Sandusky Library reserves the right to deny, delay, or terminate TLC volunteer status to a student based upon misconduct resulting in school discipline, such as suspension.

I certify that all statements on my volunteer application are true and correct to the best of my knowledge. I authorize investigation of all information contained in this application as may be necessary regarding my volunteer services, furthermore, I understand that:

- I am a volunteer and not an employee of the Sandusky Library and will not be compensated for my time.
- I will abide by the Sandusky Library's policies and procedures as they pertain to my volunteer position.
- I represent the Library and will present a positive image of the Library to all Library patrons and visitors.
- I will do my best to complete only the volunteer duties assigned to me.
- I will attend necessary training and orientation sessions.
- I will arrive on time and work for the duration of my assigned shift(s). If I am unable to work during my assigned time, I will contact the volunteer coordinator as soon as possible so that a substitute can be found.
- If I have any questions or concerns, I will contact the volunteer coordinator so that my questions can be answered.

Volunteer's Signature _____ Date: _____

Parent/Guardian's Signature: _____ Date: _____

Emergency Contact: - Please list one adult emergency contact name in case your parent/guardian cannot be reached:

Name: _____ Phone Number: _____

Relationship: _____