



Dear Kelleys Island Parent or Guardian:

Sandusky Library has a broad spectrum of materials to meet the informational, educational, and recreational needs of its users. For the convenience of its users, the Library has planned collections of materials for children, teens, and adults. Borrowers may select from any part of the total collection during public library branch hours. Since our staff cannot monitor the choices a child makes, you may want to be aware of what your child borrows from the Library.

A child will need to bring his card to the Library each time he wishes to borrow materials. You are responsible for any items on that card. Sandusky Library's cards may be used at any of its service locations, including the Castalia Branch. There will be a \$1.00 replacement fee should a child lose his card.

Library users have access to the public library's computer located in the Library. This includes access to the Internet. Parents or guardians are responsible for the Internet information selected and/or accessed by their children. Children who use the Internet unsupervised may be exposed to inappropriate or disturbing information and images. Parents are encouraged to discuss the use of the Internet in relation to family values and boundaries with their children and to monitor their children's use of the Internet.

Sandusky Library complies with the Federal Children's Internet Protection Act which mandates that access to the Internet be filtered for the protection of those under the age of 17. All Library PCs are filtered. For patrons ages 17 or older, the Library will remove the filtering software for 45 minutes upon request for their personal use as long as the patron is also in compliance with the Library's Internet policy and patron responsibility policy.

To assist parents, the Library has available on-line on our website the pamphlet *Keeping Kids Safer on the Internet* published by the National Center for Missing and Exploited Children and the Office of Juvenile Justice and Delinquency Prevention. The publication gives parents the information that they need to talk to their children about issues like cyberbullying, social networking sites (like Facebook), inappropriate online content, violence online, and hate speech. Library staff encourages parents to review this information with their children.

The staff of Sandusky Library and Kelleys Island volunteers looks forward to serving the needs of your family. If you have any questions regarding library services or procedures, please stop by or call the Library.

Sincerely,

Julie Brooks, Director  
SANDUSKY LIBRARY

NOTE: During school hours, only school library materials and school computers may be used or borrowed. The public library branch collection is only available during public branch hours.